

Mayor
Elise Partin

Mayor Pro-Tem
Tara S. Almond

Council Members
Phil Carter
Eva Corley
James E. Jenkins

City Manager
Tracy Hegler



CITY OF CAYCE
Public Hearing and Regular Council Meeting
December 4, 2018

A Public Hearing was held at 6:00 p.m. in Council Chambers to obtain public comment on the establishment of a new business license fee and fee amount. Those present included Mayor Elise Partin, Mayor Pro Tem Tara Almond, Council Members Phil Carter, Eva Corley and James Jenkins, City Manager Tracy Hegler, Katinia Taylor for Mendy Corder, Municipal Clerk, Municipal Treasurer Garry Huddle, Public Safety Director Byron Snellgrove, Director of Planning and Development Carroll Williamson, Assistant to the City Manager Rachelle Moody, Human Resources Director Lynn Dooley and City Attorney Danny Crowe. Mayor Partin asked if members of the press and the public were duly notified of the Public Hearing in accordance with the Freedom of Information Act. Ms. Taylor confirmed they were notified.

Opening Statement

Mayor Partin stated that the Public Hearing was being held to hear any comments on the establishment of a new business license fee and fee amount. She stated that the Public Hearing is required to amend the 2018/2019 City budget to add a business license tax specifically for special event operators in the City consistent with the changes that were made to the business license Ordinance on October 2, 2018. The amendment is necessary because previously the City's business license did not address special event operators specifically. Also the City did not have an appropriate existing classification for this type of business. Mayor Partin asked if there was anyone that would like to share public testimony.

Public Testimony

No one from the public in attendance offered any public testimony or comment.

Close Hearing

Mayor Partin closed the public hearing noting that no public comment was received.

The Council Meeting immediately followed the Public Hearing at 6:05 p.m. in Council Chambers. Those present included Mayor Elise Partin, Mayor Pro Tem Tara Almond, Council Members Phil Carter, Eva Corley and James Jenkins, City Manager Tracy Hegler, Katina Taylor for Mendy Corder, Municipal Clerk, Municipal Treasurer Garry Huddle, Public Safety Director Byron Snellgrove, Director of Planning and

Development Carroll Williamson, Assistant to the City Manager Rachelle Moody, Human Resources Director Lynn Dooley and City Attorney Danny Crowe.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Taylor confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Carter gave the invocation. Mayor Partin stated that the City is proud to honor military veterans by inviting them to lead the assembly in the Pledge of Allegiance at every regular Council Meeting. She stated that Mr. Frank Cornell served in the Army Infantry for 9 years. He started in 1960 at Fort Knox in Kentucky and then went to Fort Benning, Georgia. In January 1961 he came to Fort Jackson. Mr. Cornell spent the majority of his career at Fort Jackson as a company commander and instructor of code of conduct and hand to hand combat. He also spent 7 years in the Army Reserves. He completed his service as a Captain.

Approval of Minutes

Council Member Almond made a motion to approve the November 13, 2018 Regular Council Meeting minutes as written. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

- A. Presentation by Mr. John Andoh re COMET's new bus routes in the City of Cayce

Mr. John Andoh stated that he was the new Executive Director of the COMET Bus System. He stated that the COMET is the Central Midlands Regional Transit Authority and the City is a participant of the Authority. The COMET provides bus services to Lexington and Richland counties. He stated that in Lexington County the COMET primarily provides service in the City of Cayce, West Columbia, the Town of Springdale and the unincorporated areas of Lexington County mostly along the I-26 corridor.

Mr. Andoh stated that currently the COMET provides two bus routes in the City of Cayce. He stated that route 26 mostly touches the edges of West Columbia and bus route 28 travels in Cayce primarily along Knox Abbott Drive then works his way to Springdale and the Columbia Metropolitan Airport which was recently added as a stop. The routes run Monday through Friday. Previously route 26 only operated three trips and route 28 operated five trips. Now both routes run every two hours from 6am to 6pm on route 26 and 5am to 7pm on route 28. Saturday services have been added as well and run from 10am to 4pm on route 26 and 9am to 5pm on route 28.

Mr. Andoh stated that starting in January there will be an hourly route that runs from 6am to 6pm Monday through Friday and 8am to 4pm on Saturday and circulates within Cayce and West Columbia. This route will serve more Cayce neighborhoods. He stated that a transfer point is going to be created near the K Mart in West Columbia so the 28 route will also become hourly and connect to Columbia. That route will run from 5am to 7pm Monday through Friday and 9am to 5pm on Saturday.

Mr. Andoh stated that the Soda Cap Connector will start running in Cayce and West Columbia in January. The Soda Cap Connector is a free downtown circular route that connects Columbia's entertainment districts. It will be extended to State Street and Alexander Road so it can serve Parkland Plaza and Guignard Park. The Connector will run Sunday through Wednesday from 9am to 6pm except on Columbia Firefly baseball game nights where the time will extend to midnight. The Connector will run from 11am to midnight on Thursday, Friday and Saturday.

Mr. Andoh stated that a new express route is starting from Columbia, West Columbia and Cayce to Nephron and Amazon. The route will start in January and there will be one trip in the morning and one trip in the evening and it will run seven days a week. He stated that Lexington and Richland Counties and Nephron have contributed funding for this route. He stated that the COMET is in discussions with Amazon and hopefully they will contribute financially to the route as well.

Mr. Andoh stated route 97 will be created to connect residents in Cayce and West Columbia to the Town of Lexington and to Batesburg Leesville. The intent of the route is to connect Batesburg Leesville residents to Lexington and to connect Cayce and West Columbia residents to Lexington to access County services. He stated that the route will initially run one day a week so it can be evaluated to see how the service performs. The route will conduct two complete round trips.

Mr. Andoh stated that COMET also provides a service called DART (Dial A Ride Transit) which is for persons with disabilities. It operates the same hours as route 26 and 28. He stated that the COMET is about to launch a van pool program for commuters that live in Richland and Lexington counties to access jobs in the two

counties. He stated that under a vanpool program, the COMET would subsidize vans that would transport commuters from a common meeting place to their work site and back. COMET will pay the first \$500 towards the rental of the van and the commuters will establish a commuter group and meet at a designated location and drive the van to a chosen location, park the van, work all day and then drive the van back to the meeting place location, park the van and drive their car home. Mr. Andoh stated that the hope is that this will start implementing a ride share concept.

Mr. Andoh stated that COMET has signed agreements with Uber and Lyft to provide a service called Comet on the Go. COMET will pay the first \$5 for the user who wants to ride Uber or Lyft between 9pm and 3am any day of the week where COMET has bus services. This is a way to allow people the opportunity to get home in the evening or if they have jobs at night or early morning hours they can use this service instead of COMET having to send a bus for low ridership trips.

Mr. Andoh stated to address the food desert issues in some of the areas in Richland and Lexington counties COMET will subsidize the first \$5 for anyone who lives near a COMET bus route and is going to a fresh food market within the COMET service area. He stated that they are also in the process of signing an agreement with Bewegen Technologies to start a bike share program. The program will allow residents and visitors to rent bicycles, ride them, and return them at stations throughout town. He stated that there will be one station in Cayce and one in West Columbia.

Mr. Andoh stated that the City of Cayce contributes approximately \$28,000 to the transit system annually. That money is being leveraged with Federal funds that come to the Columbia urbanized area, which the City is a participant of. The City's annual contribution is also being leveraged with funding from West Columbia, Springdale, Lexington Medical Hospital and both counties to provide these new services. The new services are close to \$201,000 of services and none of the jurisdictions have been asked to contribute any more money. He stated that COMET is going to start a new aggressive marketing campaign in Cayce, West Columbia and Springdale to encourage people to take advantage of these new services. Mr. Andoh stated that Council Member Jenkins has served on the COMET Board for years and has been an active participant and they are appreciative of his participation. Mayor Partin thanked Mr. Andoh for everything that he is doing in his new role with COMET and said the City would be happy to partner with the COMET to market the new services.

Proclamations and Resolutions

A. Approval and Proclamation – Arbor Day

Council Member Jenkins made a motion to approve the Proclamation recognizing the first Friday in December as Arbor Day in Cayce. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of Resolution to Adopt the Municipal Association 2019 Advocacy Initiatives

Council Member Corley made a motion to approve the Resolution adopting the Municipal Association 2019 Advocacy Initiatives. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Other

A. Approval of 2019 Council Meeting Dates

South Carolina state law requires a municipality to make public the dates of Council Meetings at the beginning of each calendar year and provide Council with a suggested schedule. Mayor Partin stated that the Regular Council Meetings are the first Tuesday of the month at 6pm. She explained that Council tentatively schedules a second Council Meeting each month for the third Wednesday of the month at 5pm. The 2019 January Council Meeting was rescheduled due to the first Tuesday of the month falling on a City Holiday. In January and May 2019 the Special Council Meeting will be held the fourth Wednesday of the month.

Council Member Almond made a motion to approve the Council Meeting dates as discussed. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Ordinances

A. Discussion and Approval of Ordinance 2018-13 Amending Ordinance 2018-07 to Establish a New Business License Tax for Special Event Organizers – Second Reading

Council Member Almond made a motion to approve Ordinance 2018-13 on Second Reading. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of Ordinance 2018-14 Amending Article 7 (“Conditional Use Regulations”) of the Zoning Ordinance of the City of Cayce – Second Reading

Council Member Almond made a motion to approve Ordinance 2018-14 on Second Reading. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that she did not have anything to report.

Committee Matters

- A. Appointments and Reappointments
 - Events Committee – Two (2) Positions
 - Public Safety Foundation – One (1) Position

Mayor Partin stated that Mr. Dave Capps' term on the Events Committee expired in October 2018. Mr. Capps has served on the Committee since 2014 and is currently the Vice-Chair. Also, the City has received a potential member application for the Events Committee from Mr. Frank Dickerson. Mr. Dickerson attended the November Events Committee meeting and the Committee recommends him for appointment. Council Member Carter made a motion to reappoint Mr. Capps and appoint Mr. Dickerson to the Events Committee. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated that the City received a potential member application for the Public Safety Foundation from Mr. Jason Corley. Mr. Corley attended the November Public Safety Foundation meeting and the Foundation recommends him for appointment. Council Member Jenkins made a motion to appoint Mr. Corley to the Public Safety Foundation. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Almond welcomed Ms. Hegler as the City's new City Manager.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual matters related to the Waterline Replacement Project

- C. Receipt of legal advice relating to and discussion of negotiations incident to proposed franchise arrangements for SCE&G and Mid-Carolina Electric Cooperative
- D. Receipt of legal advice and discussion of negotiations incident to proposed contractual arrangements with Lexington County concerning inclusion of certain property in Joint County Industrial Park

Council Member Jenkins made a motion to move into Executive Session. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Carter made a motion to reconvene the Regular meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no action was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

- A. Discussion and Approval of Ordinance 2018-15 Granting a Franchise to SCE&G for Electric Service, Gas Service and Communications Lines – First Reading

Council Member Almond made a motion to postpone consideration of the franchise agreements between the City and SCE&G pending discussions and negotiations with the City Manager and the City Attorney. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of Ordinance 2018-16 Granting a Franchise to Mid-Carolina for Electric Service and Communication Lines – First Reading

Council Member Almond made a motion to postpone consideration of the franchise agreement between the City and Mid-Carolina Electric pending discussion and negotiations with the City Manager and the City Attorney. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

- C. Discussion and Approval of Ordinance 2018-17 Granting Consent to the Inclusion of Certain Property of Owen Electric Steel Company within the Joint County Industrial Park of Lexington and Calhoun Counties – First Reading

Council Member Almond made a motion to approve Ordinance 2018-17 on First Reading. Council Member Corley seconded the motion. Council Member Jenkins recused himself from the vote. Council Member Carter and Mayor Partin voted yes.

D. Other

Council Member Almond made a motion to approve American Engineering's request for the additional staff change order in the amount discussed in Executive Session and authorize the City Manager and City Attorney to communicate Council's concerns to American Engineering. Council Member Carter seconded the motion. Council Member Corley and Mayor Partin voted yes. Council Member Jenkins voted no.

Adjourn

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:39 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, CMC, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.* **THANK YOU.**

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting December 4, 2018

| Name | Address | Agenda Item |
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***Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.